

REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: Department of Health/Developmental Disabilities Division

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):

Extensive medical-behavioral-psychiatric-neurological and multi-disciplinary evaluations for a young adult female with developmental disabilities/mental retardation, psychiatric disorder and severe metabolic dysfunction exacerbated by challenging behaviors: During a recent hospitalization at Queen's Medical Center Kekela Unit (psychiatric unit), a metabolic disorder was identified as well as the need for a multidisciplinary evaluation tailored to her unique combination of serious and challenging problems.

Residential placement as a milieu for behavioral stabilization: As most evaluations are on an out-patient basis, individual requires residential placement with staffing on at least a 1:1 or 1:2 basis. Staff must have the expertise to consistently support her while managing the challenging behaviors. At the present time, there are few viable alternatives in Hawaii.

Provider Name: Oregon Technical Assistance Corporation	Total Contract Funds: Estimated \$200,000	Term of Contract: Estimated
Provider Address: 3886 Beverly Ave., NE, Suite I-21 Salem, OR 97305	Contract Funds per Year (as applicable): \$200,000	From: May 2004 To: June 2005

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

Since discharge from Queen's Medical Center, the individual has been in respite placement with intensive staffing supports of 2.5:1 with additional support from the Developmental Disabilities Division assisting with on-site daily supervision and training. It is not practicable for the individual to remain in a respite situation (short-term placement). The individual's needs are not of a nature which can be met by hospitalization. A community placement which can provide a therapeutic program, although appropriate, is currently not viable in Hawaii. Mother's/guardian's preference is a critical criteria in the final selection of alternative if the outcomes are to be successful.

Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

Staff have called various mainland sites include Kennedy Krieger, Brown Karhan, Devereux, etc. to obtain information as to availability and appropriateness. Staff have also discussed options and agencies with various mainland consultants with expertise in the area.

A description of the state agency's internal controls and approval requirements for the exempted procurement:

Staff follow the state procurement rules and regulations. Staff did contact several local agencies as to availability of appropriate staffing and programming expertise. The Department of Health has also tried to be responsive to the urgency of the situation.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Dr. Linda Rosen, Deputy Director, Department of Health
Dr. David Fray, Chief, Developmental Disabilities Division
Trudy Murakami, PHAO, Developmental Disabilities Division
Sharon Tanaka, Supervisor, Program Supports

Direct questions to (name and position):

Dr. David Fray, Chief, DDD
Sharon Tanaka, Supervisor, Program Supports

Phone
number:
586-5840
733-9175

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This exemption should be considered for list of exemptions attached to Chapter 3-141,
HAR: Yes ☐ No ☐

**I certify that the information provided above is to the best of my knowledge,
true and correct.**

James K. Kadohisi
for Department Head Signature

5-20-04
Date

Chiyome Leinaala Fukino, M.D.
Typed Name

Director of Health

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative requirements.

☒ Approved ☐ Denied

Adam S. Fugh
Chief Procurement Officer

5/21/04
Date

Cc: Administrator
State Procurement Office